



UNIVERSITY *of* MARYLAND

SPA & SPAC UPDATE MEETING

SPAC

September 23, 2014

TODAY'S AGENDA

- SPAC Personnel Update
- Current Challenges
- NCURA Regional Meeting in Baltimore
- Contract and Grant Check Deposits
- Working Fund Bank Change

TODAY'S AGENDA

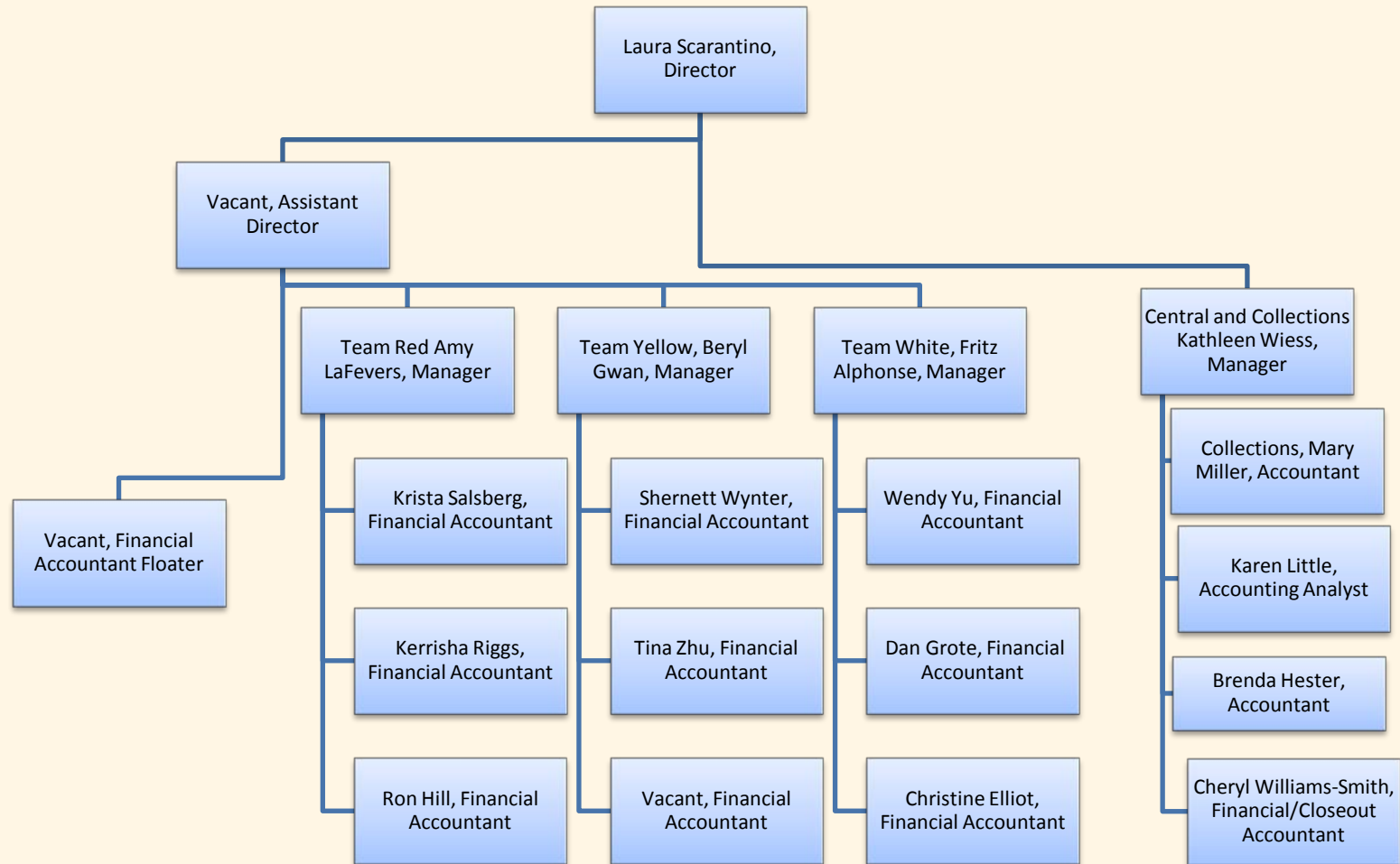
- Change in Payroll Calendar – FY2015
- Change in F&A Processing
- Implementation of DHHS LOC Draw by Award
- Uniform Guidance Implementation

New/Changed Staff

- Ron Hill, Team Red
- Tina Zhu, move from Team Red to Team Yellow
- Rosetta Eliciero resigned from Team Yellow
- Hiring for an Assistant Director
- Hiring for two Financial Accountants
 - One is a replacement for the yellow team
 - One is a new “Floater” position

SPAC ORGANIZATION CHART

Effective 9/1/2014





Continued Challenges

- Signed ROE's in 90 Days
- Charging awards after the period of availability of funds
- Movement of over expenditures to close accounts
- Transferring PI's

NCURA Regional Meeting



Region II Meeting Coming to Baltimore.....

April 26-29, 2015

NCURA Region II's spring meeting next year will be at the Baltimore Hilton beginning on Saturday, April 25 and concluding on Wednesday, April 29, 2015. We will be holding two afternoon Region II Professional Development Workshops on Saturday and arranging for a full-day CRA review class as well. On Sunday, April 26 we'll have morning and afternoon workshops, and Monday-Wednesday we'll have concurrent sessions and discussion groups.

C&G Check Deposits

- Effective immediately all checks received by departments related to contracts and grants (C&G) should be brought to the cashier's window in the HS/HSL
- C&G checks should no longer be dropped off at the Financial Services office in the Saratoga building
- Grace period until Nov 1st to allow for full notification to all departments

C&G Check Deposits

- Must attach a copy of the check along with the supporting documentation
 - Deposit form will be updated with reminder
- Receipt generated from cashier indicating that the deposit was made to the SPAC clearing account
- Documentation will be sent to SPAC (Mary Miller) to apply the deposit to A/R or revenue

Working Fund Bank Change

- Recently notified by State Treasurer's office that we can no longer use M&T bank
- We chose M&T mainly for convenience related to study participant checks
- We will look for another bank in close proximity to campus (most likely PNC)
- Only request checks that will be distributed in the next 30 days

Change in Payroll Calendar – FY15

- Generally, payroll will now post in eUMB/RAVEN on pay day Friday
 - Including related fringes and F&A
- Trade off is that DR/BR deadlines are now Tuesday instead of Friday

Change in F&A Processing

- F&A is now processed nightly, one day behind the expense posting
- Exceptions:
 - Payroll – if the payroll is there, the F&A is there
 - When two months are open, F&A only posts for the previous month
 - Unless it is payroll

Implementation of DHHS LOC Draw by Award

- New awards are coming in and are being drawn by award (81 so far)
 - The first of these are ending this month
- NIH announced that the transition of SNAP awards which was originally slotted for federal FY 15 will now be federal FY 16

Uniform Guidance Implementation

- Agency Implementations
 - Other than NSF, agencies will not be publishing their implementation of the guidance for comments
 - Will not be published until December 26, 2014 as interim final
 - New Standard Research Terms and Conditions
 - New NIH Grants Policy Statement
- COFAR issued FAQs on August 29th
 - <https://cfo.gov/cofar/>
 - Delayed the implementation of the Procurement changes one year
 - Confirmed that we should be proposing now according to the new guidance since most awards proposed now will be awarded after December 26, 2014

Proposing Under the New Guidance

- Direct Charging of Administrative and Clerical Salaries
 - Exhibit C and the definition of “major programs” has been eliminated
 - Now 4 criteria have to be met
 1. Administrative or clerical services are integral to a project or activity;
 2. Individuals involved can be specifically identified with the project or activity;
 3. **Such costs are explicitly included in the budget or have the prior written approval of the Federal awarding agency;**
and
 4. The costs are not also recovered as indirect costs.

Proposing Under the New Guidance

- Sub Awards
 - Make sure to include in their budget their negotiated F&A rate or the de minimis 10%
 - Need prior approval for all fixed price sub awards
 - No fixed price sub awards >\$150,000